

Late Shri Vishnu Waman Thakur Charitable Trust's
VIVA SCHOOL OF MCA

Date: 26/9/2020

University of Mumbai – First half -2020 Examination
Final year ATKT (backlog) Examination

Instructions/Guidelines for the Students

1. Students have to ready before 20 minutes of the scheduled examination time with all necessary requirements/setups.
2. Student has to wear college I-card.
3. Make an arrangement for the laptop/desktop computer (with webcam) or any other suitable gadget, along with proper internet facility. **(Preferably use Laptop)**
4. Properly Charge all electronic device before examination start.
5. Google Meet link for joining online examination session will be shared with the students before 15 minutes of the scheduled examination time.
6. Question paper link will be shared at scheduled time in Chat Box.
7. Click the link to start your exam.
8. Students have to keep their 'Video ON' during entire online examination session.
9. Students have to submit their response within the examination scheduled time, i.e. before online examination session ends. Students can submit their response only once. Once submitted editing is not allowed.
10. Students have to ensure that any type of disturbances and background noise should be not there during entire online examination sessions.
11. Students should not resort to the use of an unfair means while attempting the online examination.
12. **There is no provision for the Revaluation of online examination as per the university circular.**
13. In case of any query you can contact on Help desk no. - 9867197488